

Government of West Bengal
Department of Science & Technology and Biotechnology (DSTBT)
Vigyan Chetana Bhavan, Block-DD, Plot-26/B,
Sector-I Salt Lake, Kolkata-700064

Application Format for Science Popularization Programme

1. Programme Type (ref SN 11 of the Memorandum): Conference as per SI No. 2 ref SN 11
2. Title of the proposed Programme: National Undergraduate Research & Innovation Conference (NURIC)
3. Target Group (Faculty, Teacher, Research Scholar, School/College/ University Student, Community): College/ University Student
4. Duration (days): 2; Tentative Dates of the proposed Programme: 28/02/2026 and 01/03/2026.
5. Aims, Objectives and Details of the Programme (attach separate sheet, if necessary):
Enclosure 1
6. Name, Designation, Postal Address, mobile no. and e-mail id of the (only one) Programme Co-ordinator (PC) (attach separate sheet, if necessary):

Programme Co-ordinator (PC)

DR. SANTANU RANA, ASSISTANT PROFESSOR, DEPARTMENT OF ZOOLOGY,
RAJA PEARY MOHAN COLLEGE,

ADDRESS: 1, AD PAL ROAD, UTTARPARA, HOOGHLY – 712258

MOBILE NO. : 9831802169; EMAIL ID: rana.santanu@gmail.com

7. Legal status of the Institute (School/College/ University/ Institute/ Polytechnic/ ITI/ Autonomous body/ registered NGO/ Trust etc.): Affiliated College
8. Date wise detail Programme Schedule (attach separate sheet, if necessary): Enclosure 2
9. Collaborating Institutions/ Organizations, if any, with their specific contribution: NA
10. Expected number of participants and list of Resource Persons/ Invited Speakers:

Participants: 75 (expected)

Resource person/Invited Speakers:

A. KEYNOTE SPEAKERS:

- Dr. Syamal Roy — ICMR Emeritus Scientist, Infectious Diseases & Immunology Division, CSIR-Indian Institute of Chemical Biology (CSIR-IICB), Kolkata.
- Prof. Shouvik Chattopadhyay — Professor, Department of Chemistry, Jadavpur University, Kolkata.
- Dr. Sabyasachi Pal — Associate Professor & HOD (Physics), Department of Pure and Applied Science, Midnapore City College, West Bengal.
- Dr. Shubhasis Halder is currently listed as Associate Professor, Department of Chemical and Biological Sciences, S. N. Bose National Centre for Basic Sciences (SNBNCBS), Kolkata (Salt Lake).

B. EXPERT PANELIST

- Dr. Sabyasachi Pal — Associate Professor & HOD (Physics), Midnapore City College, West Bengal;
- Dr. Shubhasis Halder is currently listed as Associate Professor, Department of Chemical and Biological Sciences, S. N. Bose National Centre for Basic Sciences (SNBNCBS), Kolkata (Salt Lake);
- Prof. Biswanath Maity — Biological Sciences, Bose Institute (Unified Academic Campus), Bidhannagar, Kolkata;

- Dr. Samik Bindu — Assistant Professor, Department of Zoology, Cooch Behar Panchanan Barma University (CBPBU), Cooch Behar, West Bengal;
- Dr. Anupam Mukherjee — Scientist E, ICMR-NITVAR, Pune;
- Dr. Paltu Kumar Dhal — Department of Life Science & Bio-Technology, Jadavpur University, Kolkata;
- Dr. Hadida Yasmin — Assistant Professor, Department of Zoology, Cooch Behar Panchanan Barma University (CBPBU), Cooch Behar, West Bengal.

11. Give details of the grant received from DSTBT in last three Financial Years, if any alongwith the date of submission of UC, Audited SoE, Report etc.: No, Grants received in the last three financial year.

12. Name and address of the authority to whom the allotted amount is to be credited (if sanctioned) who will also be responsible for submitting the UC, audited SoE, Programme Completion Report, Feedback, Still and Video photographs etc. of the grant:

- Dr. Apurba Kumar De, Teacher-in-Charge, Raja Peary Mohan College, Uttarpara, Hooghly - 712232

13. Total Estimated Expenditure (A)/ Organisation's contribution (B)/ Contribution from any other sources (C) / Grant expected from DSTBT(D):

$$D : ₹150000 = (A: ₹328000 - B: ₹78000 - C: ₹100000)$$

(Detailed Budget break-up as per Annexure-I and Bank details as per Annexure-II attached along with).

Check List (put tick) of attachments to be submitted with the application

- Proposed Total Budget with break-up (Annexure-I) and Bank Details (Annexure-II) in Institute/ Organization's letter head: **YES**
- ~~For registered NGO/ Trust, filled in Application Format recommended by the appropriate Recommending Authority, viz., Jt BDO/ BDO/ SDO/ DM/ Executive Officer- Municipality/ Commissioner Municipal Corporation as the case may be (where the programme is actually going to be held):~~ **YES/NO**
- ~~For registered NGO/ Trust, attested copies of the registration certificate, latest renewal certificate, Memorandum and Rules & Regulations of the Organization, last three years Audited Statement of Accounts, Annual Reports etc., List of recommended beneficiaries:~~ **YES/NO**

Proposed Total Budget with break-ups

A. Total Estimated Expenditure

Sl. No.	Items required with justification and rate	Total Expenditure (A) (₹)
1.	Honorarium to Resource Persons/ Experts	15000.00
	Justification: Honorarium is proposed to acknowledge the time, expertise, and academic contribution of resource persons and experts delivering keynote lectures, plenary talks, and panel discussions. It supports their preparation, travel-related effort, and professional engagement, ensuring high-quality sessions, meaningful interactions with students and teachers, and successful execution of the conference objectives.	
2.	Study materials, Consumables expenses	55000.00
	Justification: Study materials and consumables are essential for smooth, transparent conduct of the two-day conference. Expenses cover printing of programme/abstract booklets, certificates, evaluation rubrics and feedback forms; delegate kits (ID cards, folders, notepads); and poster-session supplies (boards, pins, tape, labels). Additional consumables support AV backup, hygiene, and on-site poster evaluation during lunch/tea breaks.	
3.	Hall rent (Auditorium)	10000.00
4.	Publicity materials	20000.00
	Justification: Publicity materials are required to ensure wide outreach and timely participation across institutions. Expenses cover designing and printing posters, banners, standees, invitations and directional signage, along with digital creatives for social media, email circulation and website notices. These materials help disseminate call-for-abstracts, registration details, schedules and venue information, improve visibility, and ensure smooth crowd management during the event.	
5.	Travel expenses	50000.00
	Justification: Travel expenses are required for arrangement of the conference and local travels required for smooth conduction and liasoning the conference. Travel expenses are required to facilitate participation of few selected presenting students and selected presenting teachers traveling from outside the host institution. Providing local conveyance and eligible travel reimbursement ensures timely attendance, smooth session delivery, and equitable support for academic collaboration, enabling high-quality plenary, panel, and evaluation activities during the conference.	
6.	T.A. to the external Resource Persons/ Experts	25000.00
	T.A. (travel allowance) is required to reimburse travel costs of external resource persons/experts invited for keynote lectures, plenary sessions, panel discussions, and evaluation duties. Providing TA ensures their timely participation, reduces financial burden, and supports smooth conduct of the programme while enabling high-quality academic interactions and successful achievement of conference objectives.	
7.	Documentation expenses including audio-visual	20000.00
	Justification: Documentation expenses, including audio-visual support, are essential to professionally record keynote lectures, panel discussions, and selected student presentations, and to compile photographs, attendance, and session highlights for the conference report. Costs cover camera/recording arrangements, microphones, storage media, basic editing, and printing of documentation, ensuring accurate reporting, dissemination, and institutional/funder compliance.	
8.	Light refreshments	100000.00

	Justification: Light refreshments are required to support participants and invited experts during the two-day conference and to maintain punctual session flow. Tea/water/snacks during scheduled breaks keep attendees on-site, encourage interaction during poster viewing/evaluation, and ensure comfort for students, teachers, and guests, enabling effective academic engagement and smooth conduct of the programme.	
9.	Auditors' fee	8000.00
	Justification: For submitting the audited UC, audited SoE	
10.	Other expenses, if any (please specify)	25000.00
	Justification: Venue preparation & utilities: hall arrangement, seating, podium/lectern setup, electricity/backup power charges. Technical contingency: extension boards, adapters (HDMI/VGA), batteries, laser pointer, router/data pack for presentations. Poster/display infrastructure: poster boards/stands on rent, partition screens, easels. Prizes & mementos: medals/trophies, best paper/poster awards, speaker mementos. Volunteer support: volunteer badges, duty meals/water, local conveyance for coordination tasks. Safety & first-aid: first-aid kit refill, emergency contacts display, basic safety signage. Cleanliness & waste management: housekeeping support, waste bins/liners, post-event cleanup. Contingency/miscellaneous: last-minute printing, replacement stationery, unexpected logistics.	
A. Grand Total Expenditure (₹):		328000.00

Please mention:

B. Institution/ Organization Contribution* in ₹ 78000.00

C. Contribution from any other sources (with name & Address) in ₹ 100000.00

- Financial Assistance to Professional Bodies and Seminar/Symposia
Anusandhan National Research Foundation (ANRF), 4th Floor, AI Block, Technology Bhawan Complex, New Mehrauli Road, New Delhi-110016.

D. Grant expected from DSTBT (₹) = (A-B-C) = ₹ 150000.00

Teacher-in-Charge
Raja Peary Mohan College
Uttarpara, Hooghly

Signature of Authorised Personnel with seal

Apurba Pr. Dey
Teacher-in-Charge
Raja Peary Mohan College
Uttarpara, Hooghly

As C= 0, Undertaking attached.

Signature of Authorised Personnel with seal

Apurba Pr. Dey
Teacher-in-Charge
Raja Peary Mohan College
Uttarpara, Hooghly

Bank details of the Applicant Organisation

Name of the Organization	Raja Peary Mohan College
Bank Account number & name of the Account holder/ Organization	1052104000096502
Type of Account (Savings or Current A/c)	Savings
Name of the Bank	HDFC BANK
Name of the Branch with Branch address	81A, JK STREET, UTTARPARA, HOOGHLY; PIN: 712258
IFSC of the Branch	HDFC
Mobile Number of the Programme Coordinator/ Head of the Organization	8585060267
PAN / TAN of the Account holder/ Organization	AAALR0823J

Signature of Authorised Personnel with seal

Apurba M. Das
Teacher-in-Charge
Raja Peary Mohan College
Uttarpara, Hooghly

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Raja Peary Mohan College
Uttarpara, Hooghly

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Raja Peary Mohan College
Uttarpara, Hooghly



RAJA PEARY MOHAN COLLEGE

রাজা প্যারীমোহন কলেজ

1, Acharya Dhruba Pal Road, Uttarpara, Hooghly, West Bengal, Pin: 712258
website: www.rpmcollege.edu.in | email: rajapearymohancollege@gmail.com

Established in 1887 | Affiliated to the University of Calcutta
NAAC accredited with B++ Grade (CGPA 2.94) | ISO 21001:2018 certified
Hub College, Serampore Sub-Division, Hooghly

Reference No. / _____

Date: 14/12/25

Undertaking

Raja Peary Mohan College is not receiving any kind of financial assistance from any other sources for the National Undergraduate Research & Innovation Conference (NURIC).



Teacher-in-Charge

Apurba K. Das

**Teacher-in-Charge
Raja Peary Mohan College
Uttarpara, Hooghly**



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Reference No. / _____

Date: _____

DECLARATION

Certified that the details furnished in the filled in format are correct to the best of our knowledge & belief and that the amount of financial assistance, if sanctioned, will be utilized for the purpose for which it is granted within the time as prescribed by DSTBT. We also undertake to abide by the General Guidelines and Terms & Condition prescribed by DSTBT and provide due coverage to DSTBT during the Programme and publications/ print and electronic media made from the Programme in future. We also declare that within one month after completion of the Programme we shall submit the Utilisation Certificate (UC), Audited Statement of Expenditure (Audited-SoE), Programme Completion Report, Feedbacks from the Participants, still and video photographs etc.

Signature: _____

Date: _____

Name of Programme Coordinator:

DR. SANTANU RANA

Institution: Designation:

RAJA PEARY MOHAN COLLEGE,

Address: ASSISTANT PROFESSOR

1, AD PAL ROAD,

UTTARPARA, HOOGHLY,

PIN- 712232

Signature: _____

Date: _____

Name of Head of the

DR. APURBA KUMAR DE

Designation:

PRINCIPAL/TIC

Address:

1, AD PAL ROAD

UTTARPARA, HOOGHLY,

PIN- 712232

Apurba K. De
Teacher-in-Charge
Raja Peary Mohan College
Uttarpara, Hooghly